8026 Laborie Lane Wellington FL 33414 (Permanent)

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Danielle J. DeRosaA long, thin rectangle to divide sections of the document

SKILLS & CORE COMPETENCIES

* Experienced Leader & Mentor
* Proficient in Collaboration
* Trained Researcher & Communicator
* Experienced in patient care and communication.
* Highly Analytical & Perceptive
* Goal setting, Independent Student
* Exceptional Organizational Skills
* Trained in Customer Service and Retail

# EXPERIENCE

## Editor-In-Chief of School Paper

Coral Springs Charter School 2019-2020

* Leader of a staff and team of editors that produced timely newspaper publications discussing topics of importance in our school and community. Manager of all content released, and projects conducted. Proceeds the year spent as the Features section editor.

## Parkland Buddy Sports Volunteer

City of Parkland, FL - Fall 2019

* Would be paired with someone of special needs and provided them with attention and encouragement while teaching them the sport of flag football. Ensured a safe environment and reported on any accidents witnessed.

**Coral Springs Animal Hospital Volunteer**

City of Coral Springs, FL - Spring 2020

* Assisted with the administrative work of the company. Audited and compared physical and online documents. Gained professional and administrative experience.

**Publix Produce Clerk**

City of Wellington, Fl – Summer 2021

* Worked in the kitchen cutting and preparing fruit to display on the floor. Worked on a deadline to complete all the cut fruit needed that day. Would help customers with questions and assisted them with anything they needed. Made sure produce section was presentable for the customers. Cleaned kitchen completely at the end of every shift.

**Medical Assistant**

City of Boca, FL -Summer 2022

* Worked under a Gynecologist and Nurse Practitioner/Midwife. Dealt with patients, took weight, took Blood Pressure, cleaned tools, dealt with clinical specimens in a lab, and sat in on medical procedures. Learned the patient charting system and cleaned/restocked the rooms.

**Restaurant Cashier**

City of Orlando, Winter 2022

* Worked as a host at Casks and Larder in Orlando International Airport. Worked mainly as a cashier putting in takeout orders and serving them to customers. Organized the market half of the restaurant and handled the coffee and tea orders.

**Medical Assistant**

City of Orlando, Winter 2023 to present.

* Worked under an Endocrinologist at the Florida Diabetes Thyroid and Endocrine center. Here I learned how to take patients vitals, work up new patients, and assist the doctor during biopsy. In addition to my medical assistant role, I learned front of office tasks such as scheduling patients, and determining copays.

# EDUCATION

## Coral Springs Charter School, Coral Springs, FL *—* High School Diploma expected in May 2020, Weighted GPA: 4.45

## Cambridge Advanced International Certificate of Education (Aice Diploma) - earned June 2019

**Accepted to the University of Central Florida –Fourth year**-**Health Science Major**

# AWARDS & ACHIEVEMENTS

* Florida Scholastic Press Association (FSPA) Honorable Mention for a Sports Game Coverage Article- Spring 2019
* Florida Scholastic Press Association (FSPA) Honorable Mention for General Feature Article- Spring 2019
* Florida Scholastic Press Association (FSPA) Honorable Mention for a Sports Profile Article- Spring 2019
* Florida Scholastic Press Association (FSPA) Honorable Mention for a Sports Feature Article- Fall 2019
* Florida Scholastic Press Association (FSPA) All-Florida Award for a Sports Feature Article Spring 2019
* Certificate of Recognition for Participation in the Broward County Literary Fair- 2019
* MVP of JV softball team- Spring 2018
* Runner-up “Leader of the Pack”- Award given by school student government organization.
* Spring 2022 semester Dean’s List at the University of Central Florida